



COMMITMENT TO SAFETY (CTS) PROGRAM

Program Requirements and Application for Acceptance

SILVER LEVEL

The American Subcontractors Association-Houston Chapter (ASA-HC) Commitment To Safety (CTS) program was developed to increase the number of specialty contractors who implement effective safety and health programs and provide effective safety and health training for management, supervisors and employees.

Through the three levels of the program (Silver, Gold, and Platinum) ASA-HC seeks to recognize those contractors with exemplary safety and health programs and effective site-specific safety and health plans and to assist specialty contractors in with continuous progress in the area of employee safety.

Application Submittal/Re-Qualification Procedures:

1. First time CTS applicants may submit an application to the program at any time during the year.
2. If the application is incomplete or the company is not qualified for the level it has applied, the company will have the following choices:
 - a. Accept placement into a CTS level for which it is qualified with the current application; or
 - b. Withdraw the application in consideration for re-applying after achieving the requirements for the desired level; or
 - c. Submit the requested documentation within 90 calendar days from the date of notification. NOTE: in this case the application process will be suspended during said period until the information is received. If at the end of the 90 calendar-day period the missing documentation has not been received, the application will no longer be considered valid.
3. Once a company has been accepted into the program, yearly re-qualification is required at all levels. The re-qualification period is July of each year.
4. Applicant companies will be notified of re-qualification status no later than August 31st of each year.
5. Applications from current CTS companies wishing to move into a higher level (e.g., Member to Silver) will be accepted for consideration only during the re-qualification period July of each year.
6. Applications received in April, May, or June will receive CTS approval through the follow August. (e.g. May 2024 approval is good through August 2025; requalification would be due in August 2025.)

Silver Level Requirements:

1. Applicants must be ASA subcontractor-level members in good standing.
2. Employee participation in weekly employee safety training meetings;
3. Conduct and document self-inspections. Minimal self-inspections expectations are monthly for jobs lasting a month or longer. For worksites lasting less than a month, an inspection method to provide adequate safety oversight;
4. Implement a comprehensive written safety and health program based on the ANSI A10.38-1991 Guidelines or OSHA's 1989 Safety and Health Program Management Guidelines;
5. Assign at least one trained employee(i.e. Foreman, Project Safety Rep) for each active project with the responsibility for employee safety, compliance of the participant's safety and health program and to conduct documented safety and health inspections of ongoing work. Training for this employee shall be the OSHA 30-Hour (or greater) Construction Outreach course.
6. Conduct an orientation of all new employees in the safety and health program of the company and for avoidance of hazards specific to the contractor's work site(s);
7. Show evidence of employee involvement in the safety and health program (for example, participation in self-inspections, job hazard analysis, safety and health program reviews, safety training, and mishap investigations);
8. Develop and maintain a Substance Abuse Program;
9. Implement a 6-foot Fall Protection Policy;
10. Provide all field construction supervisory personnel with training equivalent to the *OSHA 10-Hour Construction; Outreach Training Course* (card issuance must be within five years prior to application or re-qualification date);
11. Commit at least one representative from the company to be an active member on the ASA-HC Safety committee. Active = attend at least 9 of the 11 committee meetings between Sept. 1 and Aug. 31. Safety committee attendees are NOT required to be in safety positions within the company, they just need to attend meetings to represent the CTS member. CTS



designation will be revoked if the attendance requirement is not met. The following can be substituted for individual meeting attendance (one for one):

- a. Teaching and/or sponsoring an ASA Safety Leadership Training Series session
- b. Conducting an ASA CTS jobs site audit visit
- c. Participating in annual OSHA Fall Prevention Alliance with ASA, AGC, ABC
- d. Participating in a safety committee community service event (Heart Walk or similar)
- e. Assisting with set-up or break-down at ASA Fiesta on the Beach event in Galveston



Application for Acceptance SILVER LEVEL

Company Name: _____

Company Liaison Accountable to CTS: _____

Phone: _____ E-Mail: _____

Company Description: _____

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1. Yes___ No ___ Do you have a comprehensive written safety and health program based on OSHA's 1989 Safety and Health Program Management Guidelines? (Provide a copy of only the table of contents. Do not submit the full manual unless requested to do so.)
2. Yes___ No ___ Do your employees participate in safety meetings at least weekly?
3. Provide a description of your process for conducting & documenting self-inspections. Include the frequency of these inspections and attach one completed/executed example.
4. Yes___ No ___ Do you have at least one OSHA 30-hour (or greater) trained employee to administer your company's safety and health program within the last 5 years? (Provide a copy of the card.)
5. Yes___ No ___ Do you have at least one OSHA 30-hour (or greater) trained employee with responsibility for employee safety to conduct documented safety and health inspections of ongoing work?
6. Yes___ No ___ Do you take all new employees through an orientation of your safety and health program and introduce them to the specific hazards of your work?
7. Please provide examples of employee involvement in the safety and health program. (example: Completed/executed: job hazard analysis, safety and health program reviews, safety training, and mishap investigations; safety mentoring; participation in stand-downs; stop-a-job authority; self-reporting near misses; translator for safety meetings.)
8. Yes___ No ___ Do you have a Substance Abuse Program? (Provide a copy.)
9. Yes___ No ___ Have you implemented a 6-foot fall protection program?
10. Yes___ No ___ If applicable, do you provide all field construction supervisory personnel with OSHA 10-hour training?
11. Yes___ No ___ Do you commit to having at least one individual from your company attend at least 7 of the 11 committee meetings between Sept. 1 and Aug. 31? (meetings can be substituted as outlined in item 11 requirement) Please note: CTS will be revoked if the attendance requirement is not met.

By signing below, I certify that all information submitted on this application is correct.

(Signature of company liaison listed on application) Date

Completed applications must be submitted via email to tamara.hancock@asahouston.org and a printed copy in person at one of the following ASA Safety Committee meetings:
June 25, 2024 (10:00 am) – Chamberlin Roofing & Waterproofing, 4545 Langfield Rd.
July 23, 2024 (10:00 am) – Chamberlin Roofing & Waterproofing, 4545 Langfield Rd.

Send questions/inquiries via email to Tamara Hancock at tamara.hancock@asahouston.org.