



## COMMITMENT TO SAFETY (CTS) PROGRAM

### Program Requirements and Application for Acceptance

## GOLD LEVEL

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The American Subcontractors Association-Houston Chapter (ASA-HC) Commitment To Safety (CTS) program was developed to increase the number of specialty contractors who implement effective safety and health programs and provide effective safety and health training for management, supervisors and employees.

Through the three levels of the program (Silver, Gold, and Platinum) ASA-HC seeks to recognize those contractors with exemplary safety and health programs and effective site-specific safety and health plans and to assist specialty contractors in with continuous progress in the area of employee safety.

#### Application Submittal/Re-Qualification Procedures:

1. First time CTS applicants may submit an application to the program at any time during the year.
2. If the application is incomplete or the company is not qualified for the level it has applied, the company will have the following choices:
  - a. Accept placement into a CTS level for which it is qualified with the current application; or
  - b. Withdraw the application in consideration for re-applying after achieving the requirements for the desired level; or
  - c. Submit the requested documentation within 90 calendar days from the date of notification. NOTE: in this case the application process will be suspended during said period until the information is received. If at the end of the 90 calendar-day period the missing documentation has not been received, the application will no longer be considered valid.
3. Once a company has been accepted into the program, yearly re-qualification is required at all levels. The re-qualification period is July of each year.
4. Applicant companies will be notified of re-qualification status no later than August 31<sup>st</sup> of each year.
5. Applications from current CTS companies wishing to move into a higher level (e.g. Silver to Gold) will be accepted for consideration only during the re-qualification period July of each year.
6. Applications received in April, May, or June will receive CTS approval through the following August. (e.g. May 2023 approval is good through August 2024; requalification would be due in August 2024.)

#### Gold Level Requirements:

1. Applicants must be ASA subcontractor-level members in good standing.
2. Employee participation in weekly safety training meetings;
3. Conduct and document self-inspections. Minimal self-inspections expectations are monthly for jobs lasting a month or longer. For worksites lasting less than a month, an inspection method to provide adequate safety oversight;
4. Implement a comprehensive written safety and health program based on the ANSI A10.38-1991 Guidelines or OSHA's 1989 Safety and Health Program Management Guidelines;
5. Assign at least one qualified employee with the general responsibility of the participant's safety and health program in its entirety and is part of, or reports directly to Top management. Training for this employee shall be a minimum of the OSHA 30-Hour in your field and scope (or greater) Construction Outreach course. (Education greater than OSHA 30-Hour is: OSHA 510 certification.)
6. Conduct an orientation of all new employees in the safety and health program of the company and for avoidance of hazards specific to the contractor's work site(s);
7. In addition to safety meetings, self-inspections and new employee orientations, show evidence of employee involvement in the safety and health program;
8. Develop and maintain a Substance Abuse Program;
9. Implement a 6-foot Fall Protection Policy;
10. Require all field construction supervisory personnel to have a training equivalent to the *OSHA 10-Hour Construction Outreach Training Course* (card issuance must be within five years prior to application or re-qualification date);
11. Commit at least one representative from the company to be an active member on the ASA-HC Safety committee. Active = attend at least 9 of the 11 committee meetings between Sept. 1 and Aug. 31. Safety committee attendees are NOT required to be in safety positions within the company, they just need to attend meetings to represent the CTS member. CTS



designation will be revoked if the attendance requirement is not met. The following can be substituted for individual meeting attendance (one for one):

- a. Teaching and/or sponsoring an ASA Safety Leadership Training Series session
  - b. Conducting an ASA CTS jobs site audit visit
  - c. Participating in annual OSHA Fall Prevention Alliance with ASA, AGC, ABC
  - d. Participating in a safety committee community service event (Heart Walk or similar)
  - e. Assisting with set-up or break-down at ASA Fiesta on the Beach event in Galveston
12. Ensure that written, site-specific, safety and health plans are followed on its worksites in addition to the implementation of the previously developed comprehensive written safety and health program;
  13. Serve as a mentor for subcontractors on its worksites who have yet to attain the same level of recognition within the CTS. (Gold level contractors are encouraged to provide mentoring on these sites for other ASA-HC contractors in the CTS by sharing safety resources; i.e. training curriculums, Tool Box Talks, how to conduct jobsite audits, etc.);
  14. Ensure designated safety personnel conduct documented safety and health inspections of all work on their worksite(s). Personnel, through training and experience, must be able to recognize hazards and will have the authority to take prompt corrective action. For these personnel, the OSHA 30-Hour (or greater) Construction Outreach Course (card issuance must be within five years prior to application or re-qualification date) will be deemed to be satisfactory;
  15. For all senior supervisory personnel additional training shall be provided for competent persons in such areas as scaffolding, excavation, fall protection, etc. (This additional training will be predicated by the type and scope of work the applicant routinely conducts.);
  16. Receive a qualifying inspection of at least one representative job site by the ASA-HC Safety committee or the chapter's designated representatives;
  17. In the 36 months prior to the application date have no OSHA "willful" violations;
  18. In the 36 months prior to the application date have no more than three "serious" violations;
  19. In the 36 months prior to the application date have no more than one "serious" violation within any 12-month period;
  20. In the 36 months prior to the application date have no fatalities or "catastrophes" that resulted in serious citations related to the incident.
  21. Maintains an EMR of .90 or lower; or a three-year average DART (Days Away Restricted /Transferred) rate at least 15% lower than the national number for your NAICS code; or a three-year average TRIR (Total Recordable Incident Rate) at least 15% lower than the national number for your NAICS code.



## COMMITMENT TO SAFETY (CTS) PROGRAM

### Application for Acceptance

# GOLD LEVEL

Company Name: \_\_\_\_\_

Company Liaison Accountable to CTS: \_\_\_\_\_

Phone: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Company Description: \_\_\_\_\_

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(We certify the following)

1. Yes\_\_\_\_ No \_\_\_\_ Do you have a comprehensive written safety and health program based on OSHA's 1989 Safety and Health Program Management Guidelines? (Provide a copy of only the table of contents. Do not submit the full manual unless requested to do so.)
2. Yes\_\_\_\_ No \_\_\_\_ Do your employees participate in safety meetings at least weekly?
3. Provide a description of your process for conducting & documenting self-inspections. Include the frequency of these inspections and attach one completed/executed example.
4. Yes\_\_\_\_ No \_\_\_\_ Do you have at least one OSHA 30-hour (or greater) trained employee to administer your company's safety and health program within the last 5 years? (Provide a copy of the card.)
5. Yes\_\_\_\_ No \_\_\_\_ Do you have at least one OSHA 30-hour (or greater as indicated in item 5 requirement) trained employee with responsibility for employee safety to conduct documented safety and health inspections of ongoing work?
6. Yes\_\_\_\_ No \_\_\_\_ Do you take all new employees through an orientation of your safety and health program and introduce them to the specific hazards of your work?
7. Please provide examples of employee involvement in the safety and health program. (E.g., Completed/executed: job hazard analysis, safety and health program reviews, safety training, and mishap investigations; safety mentoring; participation in stand-downs; stop-a-job authority; self-reporting near misses; translator for safety meetings.)
8. Yes\_\_\_\_ No \_\_\_\_ Do you have a Substance Abuse Program? (Provide a copy.)
9. Yes\_\_\_\_ No \_\_\_\_ Have you implemented a 6-foot fall protection program?
10. Yes\_\_\_\_ No \_\_\_\_ If applicable, do you require all field construction supervisory personnel to have a minimum of 10-hour OSHA training?
11. Yes\_\_\_\_ No \_\_\_\_ Do you commit to having at least one individual from your company attend at least 7 of the 11 committee meetings between Sept. 1 and Aug. 31? (meetings can be substituted as outlined in item 11 requirement) Please note: CTS will be revoked if the attendance requirement is not met.
12. Yes\_\_\_\_ No \_\_\_\_ Do you agree to serve as a mentor to subcontractors on your worksites who have yet to attain the same level of recognition within the CTS?
13. Yes\_\_\_\_ No \_\_\_\_ Do you agree to share safety resources with other ASA subcontractors in the CTS as a mentoring tool? (i.e. training curriculums, toolbox topics, etc.)
14. Yes\_\_\_\_ No \_\_\_\_ Has a representative from your company participated in a Jobsite Visit team in the last 24 months? If not, do you agree to participate this year? Yes \_\_\_\_\_ No \_\_\_\_\_

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American Subcontractors Association – Houston Chapter is a collective voice for a diverse membership committed to quality, safety, and ethics in construction. ASA-HC advocates for legislative reform and provides educational opportunities for the subcontracting community.



15. Yes\_\_\_\_ No \_\_\_\_ Do you have designated safety personnel that recognize hazards who have the authority to take prompt corrective action?
16. Yes\_\_\_\_ No \_\_\_\_ Are all senior supervisory personnel trained in the competent person areas applicable to your industry? (i.e. scaffolding, excavation, fall protection, etc.)
17. Yes\_\_\_\_ No \_\_\_\_ In the 36 months prior to the applications date, have you had any OSHA "willful" or "repeat" violations?
18. Yes\_\_\_\_ No \_\_\_\_ In the 36 months prior to the application date, have you had more than three "serious" violations?
19. Yes\_\_\_\_ No \_\_\_\_ In the 36 months prior to the application date, have you had more than one "serious" violation within a 12-month period?
20. Yes\_\_\_\_ No \_\_\_\_ In the 36 months prior to the application date, have you had any fatalities or "catastrophes" that resulted in a serious citation?
21. Is your (must check "yes" to at least one of the three:
- Yes\_\_\_\_ No \_\_\_\_ EMR below .90?  
(Provide a copy of your most recent NCCI rating worksheet.)
- Yes\_\_\_\_ No \_\_\_\_ DART rate at least 15% lower than the national number for your NAICS code?  
(Provide a copy of OSHA 300A summary for the years submitted.)
- Yes\_\_\_\_ No \_\_\_\_ TRIR rate at least 15% lower than the national number for your NAICS code?  
(Provide a copy of OSHA 300A summary for the years submitted.)

***By signing below, I certify that all information submitted on this application is correct.***

\_\_\_\_\_  
(Signature of company liaison listed on application)

\_\_\_\_\_  
Date

***Completed applications must be submitted via email to [tamara.hancock@asahouston.org](mailto:tamara.hancock@asahouston.org) and a printed copy in person at one of the following ASA Safety Committee meetings:***

*June 27, 2023 (10:00 am) – Chamberlin Roofing & Waterproofing, 4545 Langfield Rd.*

*July 25, 2023 (10:00 am) – Chamberlin Roofing & Waterproofing, 4545 Langfield Rd.*

Send questions/inquiries via email to Tamara Hancock at [tamara.hancock@asahouston.org](mailto:tamara.hancock@asahouston.org).