THE SUBSCRIPT Insertion Order Form

Contact Information			Description The SubScript is a monthly eNewsletter published by the American Subcontractors						
					Contact				on-Houston Chapter as a benefit ership to the organization.
					Address			of membe	organization.
City									
Phone:	Email:								
AD SIZE: (check boxes for each) Boombox Ad* (4.5" x 3") Inline Horizontal Ad (9.8861" x 2.2") Tower Ad* (4.75" x 7") *Placement of the ad is not guaranteed and is subjected. AD INSERTIONS:		ISSUE: January February March April May June	☐ July ☐ August ☐ September ☐ October ☐ November ☐ December	All art work will be provided by the advertiser unless otherwise stated. All ads are due by the 15 th of the month prior to distribution of the eNewsletter. If ads are not received by the 15 th , ASA-HC has the right to refuse insertion.					
TOTAL AD COST: PAYMENT: Check Credit Card (please circle type of card) AMEX, Visa, MasterCard			ADVERTISING MATERIALS: New Pick-Up Ad Fromissue						
Name of Card Holder									
Card Number		DESIGN SERVICES:							
Expiration Date: CVC Code:			☐ Full Design \$75 ☐ Not Required						
Billing Address:			Website address to accompany ad:						
AUTHORIZATION: ASA-HC members can be billed. All non-Ad payment is due with insertion order of Send all ad materials to Tamara Hance We accept camera ready ads electronical Signature	completion. The advertiser is roock at tamara.hancock@asah ly as TIFFs, PDFs or JPEGs at	esponsible for paym ouston.org 300 dpi. No flash file	ent.						
Please Return Order Form To:									
Tamara Hancock									
PO Box 924943, Houston, Texas 77292									



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