



Adopted by the Board of Directors August 9, 2006

ASA- Houston Chapter WHISTLE-BLOWER POLICY

ASA-Houston Chapter demands the highest ethical conduct from its volunteers, contractors and paid staff, including compliance with all federal, state and local laws and the association's own policies and procedures. If any member, contractor or employee is aware of any such breach or potential breach of such law, policy or procedure with respect to ASA-Houston Chapter, he/she should bring such problem to the attention of the association president. If the problem is not resolved after discussion with the association president or if he/she feels that discussion with the association president is inappropriate, he/she is encouraged to approach another officer of the association or the chapter attorney.

ASA-Houston Chapter will not tolerate any form of retaliation against an individual who avails him/herself of this procedure. The procedure should not be construed, however, as preventing, limiting or delaying the Association from taking any disciplinary action against any individual, where the Association deems disciplinary action is appropriate.